26 November 2014

Dear Parents/Caregivers

BACK TO SCHOOL 2015

To assist with the planning for next year, here is some important information you need to ensure a smooth beginning. To assist with locations you will find a campus map attached to this letter.

Back to school dates and times

<table>
<thead>
<tr>
<th>Date</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday 27 January</td>
<td>All students except Year 8 and 9</td>
</tr>
<tr>
<td>Wednesday 29 January</td>
<td>Year 8 and 9</td>
</tr>
</tbody>
</table>

Primary hours
- First bell at 8:25 am
- Class commences at 8:30 am to 3:00 pm (Prep finishes at 2:50 pm)

Secondary hours
- First bell at 8:25 am
- Lesson 1 commences at 8:30 am to 2:50 pm

Primary School
- All Prep students to go directly to their Prep classrooms. From 8:30am Prep parents are invited to have a ‘cuppa’ outside the Library at our “Tim Tams and Tissues”. This is a time where you can get to know each other.
- All other new students go directly to the Library.
- Primary students who attended the College in 2014 will go to their new classrooms on the first day.

Middle and Senior School
On Tuesday 27 January the following year levels will meet at these locations:
- Year 7 - Church (Students will be directed with where to leave their bags).
- Year 10, 11 and 12 - Undercover Area

On Wednesday 28 January the following year levels will meet at these locations:
- Year 8 meet - Theatre in H Block
- Year 9 meet – Church

ALL COLLEGE INFORMATION

College Administration Hours Over Vacation
The College Administration will be open during the Christmas holidays every weekday from 8:00am to 4:00pm. The office will however be closed from Monday 21 December and reopen on Monday 5 January 2015.

Please note: The office will also be closed on Monday 19 January due to a full staff retreat.

A ministry of Glasshouse Country Baptist Church
Outside School Hours/Vacation Care
Glasshouse Country Christian College provides an Outside School Hours program through Helping Hands. This service operates in the library and theatre and includes use of the College grounds and facilities. For further information call 0499 043 107, email: glasshousecountry@helpinghandsnetwork.com.au or click here for the form.

Update College Information
It is vitally important that we begin 2015 with the most accurate family details possible. If you need to change any contact or family details please click here to update these details via our College website.

College Communications
College communications are electronic (newsletters, event flyers, excursion notices, class letters, mobile text alerts). An email address must be provided and kept up to date to ensure you are not missing out on vital information.

Stationery and Book Lists
Stationery and book lists are now available on the GCCC website under “College Life/Book Lists” or click here to go directly to the page.

Please note that this year the College will be supplying all of the consumable workbooks, i.e. the published material containing exercises that students write in. These will be issued to students in their classes or during the College Administration Days (for Middle and Senior School only).

Uniform
It is important that all students begin the year with the correct uniform and shoes. All the details are in the Uniform Brochure on our website under College Life, Uniform Shop.
Please note: Shoes must be solid black with no colour trims on them at all.

You will find comprehensive information on our website about Uniform Shop hours and online ordering through flexischools.

The Uniform Shop will also be open for extended hours during the Primary Orientation Day that will be happening on Monday 1 December. Fittings on this day will be from 10:20 am - 3:00 pm.

The Uniform Shop will then be closed for the rest of the year to re-open during the following times the week before school starts again.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Tuesday 20 January</td>
<td>10:00 am to 4:00 pm</td>
</tr>
<tr>
<td>Wednesday 21 January</td>
<td>10:00 am to 4:00 pm and 5:00 pm to 8:00 pm</td>
</tr>
<tr>
<td>Thursday 22 January</td>
<td>10:00 am to 4:00 pm</td>
</tr>
<tr>
<td>Friday 23 January</td>
<td>10:00 am to 1:00 pm</td>
</tr>
</tbody>
</table>

Please note that if you don’t book an appointment you may experience long delays during these busy days. To make an appointment please follow these instructions:
- click here to view what booking spaces are available. This booking calendar is updated every 10 minutes so you can be assured of accuracy.
- Once you have determined a suitable time contact the College Administration on 5439 0033.
- You need to book one appointment block for every two students.

After this period is over the Uniform Shop will return to the regularly scheduled hours of:

A ministry of Glasshouse Country Baptist Church
**Second Hand Uniforms**
The Second Hand Uniform Shop will also be operating before school starts during the Uniform Shop hours. The second hand uniforms will be located in the dance room adjacent to the Uniform Shop for Tuesday and Wednesday only from 10:00 am to 4:00 pm. No appointments can be made for second hand uniforms. Parents will be served on a first in basis. Please ensure that all second hand uniforms are deposited at the College Main Administration by Friday 19 December and accompanied by the [most recent form](#) (second hand selling/donating form) found on the College website so that you may receive your payment as quickly as possible.

**Uniform changes**

**New Sports’ shirt (all students):**
All students will be required to purchase the new House shirt. House shirts are polo style (rather than T-shirts) which afford better sun protection and look smarter. They are in the house colours and incorporate a screen printed logo of each house, courtesy of our logo design competition winner Keaton Maksimous. The new house shirt will be compulsory for every sporting carnival and other inter-house related activities, with the first event being the swimming carnival early February.

**Please note:** Athletes Foot at 44 Bulcock Street, Caloundra will donate $5 to the College for every pair of shoes sold if you mention Glasshouse Country Christian College.

**College Blazer and Formal Hat for Senior Students (Years 10-12):**
A College blazer will be compulsory for all senior students in Years 10, 11 and 12. The blazer will be worn instead of the College jumper with the formal uniform. On formal occasions, boys will be required to wear long grey trousers with their blazer. Senior students will be required to wear their formal hat with the formal uniform and the sports (bucket) hat with their sports uniform.

Middle School students can still wear their bucket hat with their formal uniform during lunch breaks etc however it is preferred they wear their formal hat to formal events such as the Anzac Day Parade and on excursions etc.

**Website and Facebook**
There is much more information on the GCCC website and we encourage you to visit it regularly. [http://gccc.qld.edu.au/](http://gccc.qld.edu.au/) You can also, keep up to date with the latest happenings on our [Facebook](#) page.

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<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Monday</td>
<td>8:00 am to 9:00 am</td>
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<tr>
<td>Wednesday</td>
<td>8:00 am to 9:00 am</td>
</tr>
<tr>
<td>Friday</td>
<td>8:00 am to 9:00 am and 2:30 pm to 3:30 pm</td>
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PRIMARY SCHOOL INFORMATION

Prep School Readiness Interviews
To ensure that all of our 2015 Prep students have the best start possible at GCCC it is important for our teachers to perform all new Prep students will be required to attend a 45 minute session on either Wednesday 3 December and Thursday 4 December. These appointments need to be made online, the same way as our Parent/Teacher interviews are booked, in Term 1 and Term 3 each year.

Please make it a priority to book your time for the Brigance Screening as soon as possible.

Please go to http://www.schoolinterviews.com.au/ and enter the School Event Code: VKJJN. Full instructions are provided to you after you log in. When you click Finish your screening time will be emailed to you automatically – check your junk mail folder if you do not received your email immediately. You can return to http://www.schoolinterviews.com.au/ at any time to change your booking time. If you have any difficulty navigating the booking online or if you need to change your booking, please phone Mrs Sonya Bowden on 5439 0033 and she will be happy to assist you.

Primary Orientation Morning is on Monday 1 December
Our Orientation morning allows students to spend the morning with their new teacher in their new classroom for 2015. Class lists will also be published on that day. Changing classes can be a contentious thing to do however for many reasons it is necessary. All of these reasons are concerning greater student welfare. Great care is taken over class allocations to ensure the best academic, social and pastoral outcomes for your son/daughter. This process incorporates detailed teacher observations and a social survey that each child privately completes. As part of that survey students identify their wider circle of friends and students with whom, they do not get along.

Lists are then prepared accounting for these factors as well as balancing the diversity in academic, social/emotional, behavioural, learning support and pastoral care needs in each class. For these reasons it is extremely problematic to move children from their class and into another class as even one move will affect this delicate balance.

We have gone to great lengths to ensure that all current students will have at least one friend as nominated on the survey.

The details about the day are as follows:

**All 2015 Prep students:** Parents can take their children directly to the Prep classrooms at 9am.

**Primary students who are new to GCCC in 2015:** Parents are to drop their children off at the College Library at 8:45 am and then pick them up from the Library at 10:30 am.

**Existing GCCC Primary students:** Will go to their usual class at the normal time

**Back to school Primary details**

**Prep welcome barbeque date claimer**
A welcome to Prep barbeque will be held for Prep students and their parents on Wednesday 21 January at 5:00 pm. A flyer with more details will go out closer to the event. This is a fun occasion which gives students and their families an opportunity to meet each other.
Class Teachers for 2015
Prep  Tanya Lindsay/Heather Dodwell, Lin Smith and Lauren Kuhn.
Year 1  Wendy Hay, Rachel West, and Kate Pollard.
Year 2  Lesley-Ann Rosenberg/Josh Bennett (Term 1)/Sarah Leary (From Term 2), Kimberly McLaren and Leetice Evans
Year 3  Jane Beaden, Wendy O'Donnell and Amy Conwell (Semester 1)/Lynette Putzier (Semester 2)
Year 4  Nicole Jen, Rachelle Kavanagh, Zara DiBella
Year 5  Leath Ramsay and Shalene Geldenhuys
Year 6  Christine Doyle and Rick Rogers

Primary Specialist Teachers
Music: Rochelle Thomas (Music/ Drama/ Dance)
French: Nadine Hammill
HPE: Wendy Stott
Library: Vanessa McKellar (Prep-Year 5) and Beryl Morris (Year 6)

SECONDARY INFORMATION
Back to school Middle and Senior School details

Administration Days
Four days have been set aside for secondary students to get their equipment prior to school commencing.
These days are:
- Tuesday  20 January 10:00am - 4:00pm
- Wednesday  21 January 10:00am - 4:00pm and 5:00pm - 8:00pm
- Thursday  22 January 10:00am - 4:00pm
- Friday  23 January 10:00am - 4:00pm

During these days laptops and textbooks can be collected from the Library. Students will also be allocated their locker number and their combination lock.

All Middle and Senior School students will be allocated their laptops however, before the laptop can be collected parents will have to view a video regarding the safe usage and some set up procedures for the laptop. This video will be available for viewing in the Library where it will be loaded on to several computers or it can be viewed from the GCCC website under the tab Learning/Technology Program. The video will be available in the new year.

There will be IT staff available on these days to offer assistance.

Students who are unable to attend on one of the Administration Days will need to go to the Library and IT support during their lunch breaks once school begins. Students must present with the signed computer usage form verifying that both student and parents have viewed the ‘safe usage’ video.

Please make it a priority to attend during these days to ensure your child has the smoothest transition possible into the new year.

Year Level Coordinators
For all specific enquiries relating to your child’s welfare, the following teachers are the first point of contact:
Year 7  Matthew Ware
Year 8  Kerri-Anne Draper
Year 9  Russell Modlin
Year 10  Rob Maguire
Year 11  Chris Warren
Year 12  Annaliese Bullock
Summary of Secondary date claimers - compulsory attendance required
Tuesday 3 February - Swim Carnival
Friday 1 May - Cross Country Carnival
25 April ANZAC Day local march
20 - 24 April Year 9 Camp
21 - 25 April - Year 7 Camp
22 - 24 April Year 8 Camp
Wednesday 4 June - Athletics Carnival
2 - 4 September - Year 11 Camp
Tuesday 3 November - Awards Night

I hope this information helps with your planning and I look forward to a fruitful educational journey with you in 2015.

Yours faithfully

MIKE CURTIS
PRINCIPAL